



## Job Description: Lead Production Manager (De-Rig)

**Organisation:** Sage & Jester

**Location:** Deptford, London, UK (on-site at show venue)

**Employment Type:** Freelance, fixed-term contract (until 24 October 2025)

**Commitment:** Part Time to 20 September 2025, Full-time thereafter

**Start Date:** on or close to 1 September 2025

**Reports to:** The Producers, working closely with the Production Coordinator, Senior Production Manager, Health and Safety Officer, venue representatives, contractors and suppliers.

**Salary:** £380 per day

**Working Hours:** This freelance role runs from early September to 24 October 2025. Initially a combination of office and site base, full time on-site work begins 20 September, including evenings and weekends where required to meet deadlines

### About Sage & Jester

We're an innovative arts production company. We take critical thinking and wrap it in stories, laughter and immersive experiences that combine curiosity, wisdom and wit.

Our unique blend of art, technology and storytelling will move, inspire and provoke – inviting you to question the very notions of truth and trust. We're here to challenge your sense of reality just enough to make you say: "Wait, what?" Then we'll help you see the world and yourself anew.

### Why we need you

At Sage & Jester, we believe information is power. Understanding its flow is crucial to surviving – and thriving, especially since the tide of misinformation rises ever higher.

Our immersive experiences are designed to entertain, enlighten, and help audiences harness their internal BS detectors – arming them with the tools to question, challenge, and pause before they believe what they see and read.



To achieve our cause, we need brilliant people. We have worked hard to build our (amazing) team so far, and we're now looking for a Lead Production Manager to join us in the expert planning, management and coordination of all aspects of the de-rig of STOREHOUSE.

## **The Role**

The Lead Production Manager (De-Rig) will lead the planning for, coordination and actualisation of a safe, efficient and timely dismantling and handover of STOREHOUSE, a large scale (containing an intricate set, within 9000 square meter space) immersive theatre production in Deptford, London.

This freelance role runs from early September to 24 October 2025. Initially a combination of office and site base, full time on-site work begins 20 September. The role focuses on overseeing the de-rigging of all scenic, technical and operational elements, ensuring the venue is returned to its agreed condition, and all associated teams are impeccably managed and supported.

The ideal candidate will have substantial experience managing large-scale builds, de-rigs or strikes in theatre, live events or immersive environments, excellent leadership and organisational skills and a deep understanding of health and safety best practices.

## **Key Responsibilities**

### **De-Rig Management**

- **Planning and Scheduling:** Oversee and implement a detailed de-rig schedule aligned with project deadlines. Coordinate with internal departments, contractors and suppliers to ensure smooth workflow and timely completion.
- **Crew and Contractor Supervision:** Lead and supervise onsite teams, crews and contractors, providing clear direction and maintaining safe standards of work. Act as the primary point of contact between production, venue and external teams throughout the de-rig period.
- **Venue Handover:** Oversee the removal, storage or disposal of all scenic, technical and operational elements. Ensure the site is cleaned and restored to the agreed condition in accordance with contractual and regulatory requirements.



## Operational Oversight

- **Health and Safety Compliance:** Working with our health and safety consultants; ensure all activities are conducted in line with UK health and safety legislation, risk assessments and site protocols. Identify and mitigate any hazards, ensuring a safe working environment for all personnel.
- **Budget and Resource Management:** Monitor and manage the de-rig budget, approving costs within agreed limits and maintaining accurate records. Working with the production team to allocate resources effectively to meet project goals and deadlines.
- **Documentation and Reporting:** Maintain clear, up-to-date documentation, including de-rig schedules, inventories and handover reports. Provide regular updates to the Lead Producer on progress and any issues arising.
- **Problem Solving:** Troubleshoot operational challenges quickly and effectively, maintaining a calm and solutions-focused approach under pressure.

## Key Deliverables

Working to and adapting a comprehensive and achievable de-rig schedule. A fully de-rigged and restored venue by 17 October 2025. Accurate documentation of de-rig activities, including inventories and handover reports. Safe and compliant de-rig operations throughout the contract period.

## Qualifications and Skills

### Experience

At least 5 years' experience as a Head of Production / Senior Production Manager or similar senior role in live events, theatre or immersive experiences. Proven track record of managing complex de-rigs or strikes on large-scale productions, including location based.

### Skills

Strong leadership and team management abilities. Excellent organisational and scheduling skills. Clear, confident communication and negotiation skills. Proficiency with production management tools and documentation. Thorough knowledge of UK health and safety regulations, including CDM where applicable.



## **Knowledge**

Familiarity with CDM, scenic construction, AV and technical systems and non-traditional performance spaces.

## **Personal Qualities**

Calm under pressure, adaptable and solution-focused. Collaborative and approachable with a professional demeanour.

## **Company Culture**

Since Sage & Jester's inception we have understood that, in order to have a chance to achieve our cause, we must prioritise not only the products that we produce, but the organisation that we build. We are serious about culture.

We have discovered and articulated a philosophy that we care about deeply, and regardless of position; our young, growing company needs people who not only fit into the culture, but aid us in our ability to better execute our philosophy, and thus, to build an organisation that has real impact, and we can all be deeply proud of.

These simple words will only serve as a hazy insight for now, but here are our deeply held values: critical thinking, listening, ambition, nourishment, playfulness and trust.

We hope these are principles that you will see and feel.

## **Interview Process**

- The interview process will be: 1 x 45 minute interview
- After each phase we will provide an update (at minimum) within 1 working week

To apply for this role please email [recruitment@sageandjester.com](mailto:recruitment@sageandjester.com) with your CV and cover letter (maximum one page). Subject line: Your name, Lead Production Manager (De-Rig) Application.

**Application deadline:** Sunday 3 August 2025 (interviews will be held w/c 4 August 2025)